



COLLEGE OF ENGINEERING BHUBANESWAR

Plot No 1(A), Chandaka Nucleus Industrial Complex, Patia, Bhubaneswar-751024

Minutes of the meeting of Internal Quality Assurance Cell (IQAC)

The meeting of the IQAC of College of Engineering Bhubaneswar (*hereafter referred as COEB*) was held on 18-09-2020 at 10.30 AM in the Boardroom to discuss the issues as per agenda under the chairmanship of Principal, COEB. The following members were present.

Sl no	Category	Name
1	Chairperson	Prof.(Dr) Subrat Kumar Mohanty
2	Management Representative	Mr. Koustuv Mallick (Trustee)
3	Faculty	1 Dr.J Hussain Auto Prof 2 Dr. Thirumalai Raja Civil Asso Prof 3 Dr. R. Sivakumar ETC Prof 4 Dr. N.K Vadivel Mech Asso Prof 5 Dr. TC Manjunath EE Prof 6 Dr. C.Sunil CSE Asso Prof 7 Dr. Debasmita Samal BS&H Asso Prof 8 Dr.Sadasiv Dash MBA Prof
4	Administrative Representative	1 Nalini Bihari Administrative Mohapatra Director
5	Student	1 Mr. Chandan EE 3rd Year Malik 2 Ms. Pravasini Mech 3rd Year Mishra
6	Alumni	Er. Sudhir Ranjan Swain, Associate Consultant, TCS
7	Industry	Mr. J KMohanty, MD, Milachal Leasing Financials
8	Parent	Rabindra Nath Behera



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9	Coordinator, IOAC	Dr. Sujit Kumar Khuntia
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Agenda of the meeting:

- 1 Approval of minutes of meeting held on 2nd February 2020
- 2 Planning of Social Activities
- 3 Training and placement
- 4 Teaching and learning activities enhanced with combination of ICT tools and various pedagogies during pandemic
- 5 Conduction of orientation day
- 6 Conduction of examinations through online mode by using Remote Proctor Online Test (RPOT)

The meeting started with the welcome address of the chairman of the occasion. Discussion had been carried out as per the above agenda and after discussion the following decisions taken for implementations.

1. The minutes of meeting of last IQAC meeting dated: 02-02-2020 are reviewed and confirmed.
2. The following action taken report was prepared by the IQAC coordinator.

Sl no	Discussion topic in IQAC meeting	Action Taken Report
<u>1</u>	Approval of minutes of meeting held on 08th June 2020	The minutes of the previous meeting was approved by the committee members.
<u>2</u>	Planning of Social Activities	Sports Coordinator presented the plan of activities to be organized for the current academic year like Blood donation, tree plantation and Awareness program etc.
<u>3</u>	Training and placement	Placement coordinator proposed to conduct training classes on communication skill and aptitude for B.Tech III year students. It is resolved to conduct placement pre-assessment tests for final year students.
<u>4</u>	Teaching and learning activities enhanced with combination of ICT tools and various	Chairperson suggested that teaching and learning must be enhanced with combination of ICT tools and various



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	pedagogies during pandemic	pedagogies
<u>5</u>	Conduction of orientation day	Chairperson suggested Dean of Academics to conduct orientation Program for I st year B.Tech students.
<u>6</u>	Conduction of examinations through online mode by using Remote Proctor Online Test (RPOT)	Examination coordinator suggested for the conduction of Semester End Examinations of Academic Year 2019-2020. Even semester exams which were not conducted due to pandemic through online mode by using Remote Proctor Online Test (RPOT)

3. The meeting ended with a vote of thanks to the chair and members present.

The outcome of meeting will be discussed in next IQAC meeting for necessary corrective actions and remedial steps. IQAC coordinator concluded thanking all the members for their active participation in the discussion.

Coordinator(IQAC)
COEB

Principal
COEB